

## WRITING

A2	B1	B2	C1	Level	Date
<i>I Can</i>	<i>I Can</i>	<i>I Can</i>	<i>I Can</i>	<i>I Can</i>	
<i>write short, simple notes and messages as well as a very simple personal letter, for example thanking someone for something..</i>	<i>write simple connected text on topics which are familiar or of personal interest describing experiences and impressions.</i>	<i>write a clear, detailed text on a wide range of objects related to my interests, an essay or report, passing on information or giving reasons in support of or against a particular point of view. I can also highlight the personal significance of events and experiences.</i>	<i>express myself in clear, well-structured text, expressing points of view at some length. I can write about complex subjects in a letter, an essay or a report, underlining what I consider to be the salient issues. I can select a style appropriate to the reader in mind.</i>	A1	
				B1	
				B2	
				C1	
– write short, simple notes and messages.	– convey – via fax, e-mail or a circular – short, simple factual information to friends or colleagues or ask for information in such a way.	– write a short review of a film or a book.	– express myself in writing on a wide range of general and professional topics in a clear and user-friendly manner.	A1	
				B1	
				B2	
				C1	
– briefly introduce myself in a letter with simple phrases and sentences (family, school, job, hobbies).	– write my CV in summary form.	– write clear and detailed texts (compositions, reports or texts of presentations) on various topics related to my field of interest.		A1	
				B1	
				B2	
				C1	
– write about aspects of my everyday life in simple phrases and sentences (people, places, job, school, family, hobbies).	– write personal letters to friends or acquaintances asking for or giving them news and narrating events.	– write about events and real or fictional experiences in a detailed and easily readable way.	– give a detailed description of experiences, feelings and events in a personal letter.	A1	
				B1	
				B2	
				C1	

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<i>I Can</i>	<i>I Can</i>	<i>I Can</i>	<i>I Can</i>	<i>I Can</i>	
– describe an event in simple sentences and report what happened when and where (for example a party or an accident).	– write simple texts about experiences or events, for example about a trip, for a school newspaper or a club newsletter.	– discuss a topic in a composition or “letter-to-the-editor”, giving reasons for or against a specific point of view.	– present points of view in a comment on a topic or an event underlining the main ideas and supporting my reasoning with detailed examples.	A1	
				B1	
				B2	
				C1	
– fill in a questionnaire giving an account of my educational background, my job, my interests and my specific skills.	– reply in written form to advertisements and ask for more complete or more specific information about products (for example a motorbike or an academic course).	– develop an argument systematically in a composition or report, emphasising decisive points and including supporting details.	– write formally correct letters, for example to complain or to take a stand in favour of or against something.	A1	
				B1	
				B2	
				C2	
– write a short letter using simple expressions for greeting, addressing, asking or thanking somebody.	– write simple connected texts on a range of topics within my field of interest and express personal feelings (grief, happiness, interest, regret and sympathy) as well as views and opinions.	– express in a personal letter different feelings and attitudes and report the news of the day making clear what – in my opinion – are the important aspects of an event.	– write texts which show a high degree of grammatical correctness and vary my vocabulary and style according to the addressee, the kind of text and the topic.	A1	
				B1	
				B2	
				C1	
– use connectives such as <i>and</i> , <i>but</i> , <i>because</i> and indicate the chronological order of events by the use of <i>first</i> , <i>then</i> , <i>after</i> , <i>later</i> .	– describe in a personal letter the plot of a film or a book or give an account of a concert.	– summarise articles on topics of general interest from different sources or media.	– present a complex topic in a clear and well-structured way, highlighting the most important points also by putting together information from different sources and relating it in a coherent summary.	A1	
				B1	
				B2	
				C1	